

MGB ACADEMY · MISSOURI MUNICIPAL LEADERS TRACK

Municipal Officials Track: Document Map

Every reference and deliverable named or implied in the Municipal Training Script, mapped to its segment

DOCUMENT	PROGRAM SEGMENT	AUDIENCE	VERSION
MGBA-MUN-MAP-01	All segments (1–7)	Internal — production and program staff	v1.0 · August 21, 2026

This map is the control document for the Missouri Municipal Leaders training program. It lists each document the script calls for, states where in the program it is surfaced to the learner, and records whether the document exists, has been produced in this set, or remains open pending counsel review, MCED adoption, or source data.

Documents marked **Open** are carried in the companion requirements brief, MGBA-MUN-BR-01. Nothing in that category should be linked in the lesson until it clears.

Segment-by-segment map

Seg	Document	Code	Role in the program
2	MGB & MCED: Structure and Statutory Basis	MGBA-MUN-JA-01	Backs the peer-organization claim and the §67.2800 citation. Downloadable at the Segment 2 completion screen.
3	The C-PACE Assessment Lifecycle: A Municipal Walkthrough	MGBA-MUN-JA-02	Print companion to the Owner → Improvement → Assessment → Repayment flow overlay. Adds the recording and collection steps the overlay compresses.
3	Municipal Fiscal Exposure: What C-PACE Is and Is Not	MGBA-MUN-JA-03	The single most-requested handout. Written to be forwarded to a finance director or city attorney without the video.
3	Eligible Improvements Quick Reference — Municipal Edition	MGBA-MUN-JA-04	Supports the water-and-resiliency line. Holds the energy-tied discipline in print so the claim is not softened downstream.
4	NPCA Two-Track Model: Municipal Briefing	MGBA-MUN-JA-05	Print form of the critical Segment 4 visual. Carries the two-track separation and the fee-free, no-tiers position.
5	Closing Framework and Counsel Opinions	MGBA-MUN-JA-06	Substantiates the "defined, tested closing framework" claim for member communities and their attorneys.
5	Member Community Activation Checklist	MGBA-MUN-JA-07	Converts the "make owners aware" instruction into staff-level actions, including the permit-desk trigger.
6	Objection Response Guide: Cost, Liability, Effort	MGBA-MUN-JA-08	The three objections answered in Segment 6, in a form an official can take into a governing-body discussion.
6	Membership Authorization Pathway	MGBA-MUN-JA-09	Answers "how much work is this?" with a sequence and an owner for each step.

Seg	Document	Code	Role in the program
7	Getting Started: Contacts, Referral Routes and Next Steps	MGBA-MUN-JA-10	Close-out sheet. Two paths — already a member, considering membership — with the correct contact for each.
All	Requirements Brief: Open Items	MGBA-MUN-BR-01	Internal. Items the script relies on that require counsel review, MCED board adoption, or source data before publication.

Documents the script names that already exist elsewhere

These are referenced by the script but are not new deliverables. Link the current controlled version rather than reproducing the content inside the lesson.

Document	Note
MCED C-PACE Program Guidelines	Governing program document. Segment 3 and Segment 5 both rest on it.
MCED Member Jurisdiction List	Publication shell exists; the underlying list is a source-data item. See MGBA-MUN-BR-01.
MCED C-PACE Fee Schedule	Not surfaced in this track. Two dated copies disagree on the lowest tier minimum; unresolved. Do not link.
NPCA Property Owner Registration	Live at missourigreenbanc.org/match/register . Segment 7 referral route for owners.
C-PACE for Property Owners (MGB Academy)	The course an official should point an interested owner toward. Distributed at missourigreenbanc.org/owners .

Production dependencies

- Segment 4 visual is a production item, not a document. The two-track graphic must show the property owner as the driver with two independent arrows and no connecting line between contractors and capital providers. MGBA-MUN-JA-05 is the print form of that same model and must not diverge from it.
- MGBA-MUN-JA-03 and MGBA-MUN-JA-08 overlap deliberately. JA-03 is the technical fact sheet for finance and legal staff; JA-08 is the conversational version for an elected official. Both are needed; neither should be cut in favor of the other.
- MGBA-MUN-JA-09 references a model authorizing instrument that MGB does not yet publish. Until that clears counsel, the job aid directs the reader to request it rather than presenting one.

LANGUAGE CHECK BEFORE PUBLICATION

Confirm no document in this set uses "matchmaking," "matches," or "pairs" for NPCA. Approved: surfaces best-fit candidates; the owner selects independently.

Confirm every water or resiliency measure is described as energy-tied.

Confirm MGB and MCED are presented as peers throughout — MGB administers MCED; neither is a division of the other, and neither is a division of any member municipality.

Confirm the coverage statistic reads approximately 62 percent, not 63.

Markets set in motion. It all starts with collaboration.

Missouri Green Banc · 16305 Swingley Ridge Rd, Suite 220, Chesterfield, MO 63017
(866) 554-4083 · communications@missourigreenbanc.org · missourigreenbanc.org